

WAC 132Q-10-305 Process to file complaints. (1) General complaints - Individuals may file with the student conduct officer a written complaint, a student conduct incident report (SCIR), against a student or student organization for alleged violation(s) of the standards of conduct for students specified in WAC 132Q-10-130 through 132Q-10-240, 132Q-10-246 and 132Q-10-250 through 132Q-10-255. Complaints are to be submitted as soon as possible after the event takes place, preferably within thirty calendar days after the event. A copy of an SCIR can be obtained from the office of student conduct, the office of the Title IX coordinator, or the office of campus safety, on both the SCC and SFCC campuses. The SCIR is also available online at <http://www.ccs.spokane.edu/Forms/SCC-Forms/Student-Svcs/ccs-5761.aspx>. SCIRs must be submitted to:

Student Conduct Officer SCC

Spokane Community College
1810 N. Greene St., MS 2061
Room 125
Bldg. 6, Lair Student Center
Phone: 509-533-8657

Student Conduct Officer SFCC

Spokane Falls Community College
3410 W. Whistalks Way, MS 3010
Room 244
Bldg. 30, Falls Gateway Building
Phone: 509-533-3682

Title IX Coordinator SCC

Spokane Community College
1810 N. Greene St., MS 2150
Room R228
Main Building, Building 1
Fax: 509-533-7132
Phone: 509-533-7015

Title IX Coordinator SFCC

Spokane Falls Community College
3410 W. Whistalks Way, MS 3010
Administration Offices Room 225
Falls Gateway Building, Building 30
Fax: 509-533-3225
Phone: 509-533-3514

Office of Campus Safety SCC

1810 N. Greene St., MS 2159
Room 118
Max Snyder, Building 50
Phone: 509-533-8624

Office of Campus Safety SFCC

3410 W. Whistalks Way, MS 3174
Room 145
Human Services Building, Building 16
Phone: 509-533-3555

(2) Sexually violent conduct, discrimination, and sexual harassment complaints. Individuals may file complaints of sexually violent conduct as defined in WAC 132Q-10-105(18) and further detailed in WAC 132Q-10-244; complaints of discrimination as set forth in WAC

132Q-10-242; and sexual harassment as set forth in WAC 132Q-10-243 to the Title IX coordinator at the appropriate address listed below. Complaints are to be submitted as soon as possible after the event takes place, preferably within thirty calendar days after the event. Complaints may be submitted by using a Student Conduct Incident Report (SCIR) form. If the complaint is against the Title IX coordinator, the complainant should report the matter to the Spokane Community College president's office or Spokane Falls Community College president's office for referral to an alternate designee. A copy of the SCIR can be obtained from the office of student conduct, the office of the Title IX coordinator, or the office of campus safety, on both the SCC and SFCC campuses. A copy of the SCIR form is also available online at <http://www.ccs.spokane.edu/Forms/SCC-Forms/Student-Svcs/ccs-5761.aspx>.

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President

Spokane Community College
1810 N. Greene St., MS 2150
Spokane, WA 99217-5399

Fax: 509-533-7321

President

Spokane Falls Community College
3410 W. Whistalks Way, MS 3010
Spokane, WA 99224-5288
Fax: 509-533-3225

[Statutory Authority: RCW 34.05.353. WSR 21-12-050, § 132Q-10-305, filed 5/26/21, effective 6/26/21. Statutory Authority: RCW 28B.50.140. WSR 15-15-161, § 132Q-10-305, filed 7/21/15, effective 8/21/15.]